

Organisation Readiness Checklist *to support*
Implementation of a Falls and Bone Health Integrated Care Pathway (ICP)

Section A: Leadership and Governance	Yes	No	Comments	Review date
Is there Senior Management level commitment to implementing the Falls and Bone Health ICP (hereafter known as Falls ICP)				
Is this evident to staff working in the service?				
Have leads in Falls ICP been identified?				
Are these leads working at senior clinician/administrative levels?				
Are staffs aware of whom these leads are?				
Are appropriate resources allocated to the Falls ICP?				
Does the service provide information to members of the public in relation to their commitment to Falls Prevention and Bone Health?				

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Section B: Falls and Bone Health Committee	Yes	No	Comments	Review date
Has a Committee been established or is falls a standing agenda item for an existing committee?				
Does this committee have a patient representative or receive input from patient representative groups?				
Are the terms of reference and membership of this committee clearly defined and communicated?				
Do staff and management understand the function of the committee?				
Does the committee include senior clinical representation from across the organisation/various settings?				
Section C: Local Policy	Yes	No	Comments	Review date
Does your service have a policy on falls and bone health?				
Has this policy been communicated to all relevant staff?				
Does the policy align with and direct other operational policies and the organisation's strategic objectives.				

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Section D: Support for Service Users	Yes	No	Comments	Review date
Has your service identified the supports that are available for service users to access and improve their experiences respectively of the Falls ICP .				
Has your service identified key contact personnel at the various stages of care who will provide direct liaison with the service user to experience the falls ICP.				
Has your service identified the Patient Advocacy Groups which are currently operating within your organisation? If yes, are the members of these groups aware of the Falls ICP?				
Section E: Support for Staff	Yes	No	Comments	Review date
Has your service identified the supports which are available to enable staffs who are delivering the Falls ICP?				
Are there nominated key contact personnel within your organisation to support staff delivery of the falls ICP?				
Are staffs aware of who these people are and how to access them?				
Are staffs trained adequately to provide this service?				
Are there opportunities to discuss regularly with the multidisciplinary team at ward/unit level adverse events and/or challenges to service delivery?				

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Section F: Training and Education	Yes	No	Comments	Review date
Do your staffs have access to relevant training updates?				
Are your identified leads competent to support the delivery of the falls ICP?				
Is the Falls ICP project included in staff induction/orientation programmes and staff handbooks?				
Are falls and bone health cases discussed at relevant staff meetings, grand rounds, peer support groups etc?				

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Section G: Visibility	Yes	No	Comments	Review date
Does your organisation promote falls prevention and bone health for older persons? Is information communicated among staff via newsletters, team meetings, intranet, special interest meetings, governance meetings, quality and risk committees or any suitable existing forums?				
Does your organisation include information on falls reduction and bone health in promotional materials e.g. patient information leaflets?				
Section H: Audit				
Are there appropriate monitoring and audit processes in place in relation to measuring and evaluating the falls ICP within the organisation?				
Does your service measure itself against relevant organisational and clinical Standards which relate to the falls ICP and communicating with patients and their families following an adverse event?				